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Powerpoint Works Making The Most Of Microsoft Powerpoint ...

Most presentations are written in PowerPoint (or some other presentation package) without any sort of rhyme or reason. That's bass-ackwards. Since the point of your slides is to illustrate and expand what you are going to say to your audience. ... Since you are not making headway at work, you might as well spend the time getting into shape ...

10 Tips for More Effective PowerPoint Presentations

Like any tool, PowerPoint presentations can be effective if used properly. Here are three reasons why a professionally designed presentation deck is still the best way to sell: 1. It Engages the Audience's Minds. Done right, the words and images in your slides can involve and engage your audience the way a print ad can.

3 Reasons Why PowerPoint Presentations Are Still Effective

One of the most important PowerPoint basics is using the Shape Fill dropdown to update the color scheme. 5. Customize Fonts. No Microsoft PowerPoint tutorial would be complete without customizing fonts. Sometimes, it's easy to overlook text as a design element, but with a few quick edits you can make your words really stand out.

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With an estimated 500 million users worldwide, PowerPoint remains a key presentation tool in many enterprises, with Microsoft recently adding collaboration tools to further enhance its utility in...

10 tips for mastering PowerPoint - TechRepublic

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For most people, Microsoft's Powerpoint remains the original and best of all the presentation software platforms out there.

"This book takes the 53 most relevant PowerPoint functions and provides detailed step-by-step instructions on how to development the skill of using each function"--Cover.

50 key PowerPoint skills are taught, each with its own application activity. A copy of the spiral bound book should be kept by each computer. The Teacher File provides: Support for teacher ICT skills; Pupil task sheets; Copiable resources for use in the classroom/computer suite; The CD-Rom provides: Text files; Art files; Copiable pupil; resources; On-screen activities; The Poster Pack provides: 16 big, laminated wall posters; 'At a glance' reference to skills, tips and techniques. In fact, everything to ensure success for all pupils.

With over 500 million users worldwide, Microsoft's PowerPoint software has become the ubiquitous tool for nearly all forms of public presentation—in schools, government agencies, the military, and, of course, offices everywhere. In this revealing and powerfully argued book, author Franck Frommer shows us that PowerPoint's celebrated ease and efficiency actually mask a profoundly disturbing but little-understood transformation in human communication. Using fascinating examples (including the most famous PowerPoint presentation of all: Colin Powell's indictment of Iraq before the United Nations), Frommer systematically deconstructs the slides, bulleted lists, and flashy graphics we all now take for granted. He shows how PowerPoint has promoted a new, slippery "grammar," where faulty causality, sloppy logic, decontextualized data, and seductive showmanship have replaced the traditional tools of persuasion and argument. How PowerPoint Makes You Stupid includes a fascinating mini-history of PowerPoint's emergence, as well as a sobering and surprising account of its reach into the most unsuspecting nooks of work, life, and education. For anyone concerned with the corruption of language, the dumbing-down of society, or the unchecked expansion of "efficiency" in our culture, here is a book that will become a rallying cry for turning the tide.

Get comfortable with PowerPoint 2010. Don't just read about it: See it and hear it with step-by-step video tutorials and valuable audio sidebars delivered through the Free Web Edition that comes with every USING book. For the price of the book, you get online access anywhere with a web connection--no books to carry, updated content, and the benefit of video and audio learning. Way more than just a book, this is all the help you'll ever need where you want, when you want! Learn Fast, Learn Easy, Using Web, Video, and Audio Show Me video walks through tasks you've just got to see--including bonus advanced techniques Tell Me More audio delivers practical insights straight from the experts Patrice-Anne Rutledge provides practical, approachable coverage that guides you through mastering the core features and techniques needed to create compelling presentations. New features include • Animation Painter--Apply the formatting of one animation to another animation. This button works in much the same way as the Format Painter button. • Presentation Sections--Divide your presentation into logical sections to simplify navigation and organization. • Video Editing--Use professional video editing and formatting tools directly in PowerPoint without the need for an external application. • Screenshot Captures--Incorporate screenshots directly from PowerPoint. • Backstage View--Perform common file-related tasks such as creating, opening, saving, sharing, and printing presentations in fewer steps. • Merge and Compare--Compare and reconcile multiple versions of the same presentation. • Co-Authoring--Collaborate with others on the same presentation in realtime. • Broadcast Slide Show--Broadcast your presentation to anyone on the web using either SharePoint Server 2010 or a free Windows Live account. • Create a Video--Share your presentation with others as a high-definition, web-based, or mobile device video. • Document Sharing--Share your document with colleagues real-time and communicate with them via instant messaging using Office Communicator 2007 R2. • PowerPoint Web App--View and edit PowerPoint presentations on the web using the external PowerPoint web application. In addition to these new features, PowerPoint 2010 also offers many enhancements: • An enhanced Ribbon that is available across all Office applications • More Office themes • More SmartArt graphics • Easier access to animation tools • Enhanced slide transitions, including 3-D effects • Numerous new image editing features • Powerful editing tools for mathematical equations • Improved notes printing • Improved slide show recording functions • Enhanced language and translation tools

If you're vexed and perplexed by PowerPoint, pick up a copy of Fixing PowerPoint Annoyances. This funny, and often opinionated, guide is chock full of tools and techniques for eliminating all the problems that drive audiences and presenters crazy. There's nothing more discouraging than an unresponsive audience--or worse, one that snickers at your slides. And there's nothing more maddening than technical glitches that turn your carefully planned slide show into a car wreck. Envious when you see other presenters effectively use nifty features that you've never been able to get to work right? Suffer no more! Fixing PowerPoint Annoyances by Microsoft PowerPoint MVP Echo Swinford rides to the rescue. Microsoft PowerPoint is the most popular presentation software on the planet, with an estimated 30 million presentations given each day. So no matter how frustrated you get, you're not about to chuck the program in the Recycle Bin. Fixing PowerPoint Annoyances, presents smart solutions to a variety of all-too-familiar, real-world annoyances. The book is divided into big categories, with annoyances grouped by topic. You can read it cover to cover or simply jump to the chapter or section most relevant to you. Inside its pages you'll learn how to create your own templates, work with multiple masters and slide layouts, and take advantage of various alignment and formatting tools. You'll also learn how to import Excel data; insert graphics, PDF, and Word content; create, edit, and format organization charts and diagrams; use action settings and hyperlinks to jump to other slides; and add sound, video, and other types of multimedia to spark up your presentations. Entertaining and informative, Fixing PowerPoint Annoyances is filled with humorous illustrations and packed with sidebars, tips, and tricks, as well as links to cool resources on the Web.

THIRD EDITION: Did you learn PowerPoint in 30 minutes? Join the crowd...most people get no more than a half-hour of training time with PowerPoint before they are tasked with making what is likely to be a first impression of themselves or their company. This book is for earnest presenters and presentation designers who want to escape the perils that entrap so many who turn to PowerPoint for their presentations.

An up-to-date collection of tips, tricks, and techniques for computer users of all levels includes step-by-step, money- and time-saving guidelines for how to get the most out of one's personal computer, covering software, hardware, the Internet, and the Windows operating system.

FOREWORD BY GUY KAWASAKI Presentation designer and internationally acclaimed communications expert Garr Reynolds, creator of the most popular Web site on presentation design and delivery on the Net — presentationzen.com — shares his experience in a provocative mix of illumination, inspiration, education, and guidance that will change the way you think about making presentations with PowerPoint or Keynote. Presentation Zen challenges the conventional wisdom of making "slide presentations" in today's world and encourages you to think differently and more creatively about the preparation, design, and delivery of your presentations. Garr shares lessons and perspectives that draw upon practical advice from the fields of communication and business. Combining solid principles of design with the tenets of Zen simplicity, this book will help you along the path to simpler, more effective presentations.

A guide for effective development & delivery of distance education programs. Focuses on principles of distance education, clarifications of who distance education learners are, and examples of learner-focused distance education programs. An essential reference for those about to create distance education programs, those currently conducting distance education programs, and learners who are considering the challenge of learning at a distance. "This is a must-read for all educators and learners who are committed to enhancing and succeeding in teaching and learning at a distance. From theoretical grounding in adult learning to very unique, practical tools and suggestions that translate theory into successful practice, this book brings forth essential new insights to the

distance education arena. We come away challenged to further enhance our own efforts in formal and nonformal distance education." (Joan Cybela, Professor, University of Wisconsin-Extension)

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